Mutual Hardware

36-27 Vernon Blvd, Long Island City, NY 11106
Tel: 718-361-2480 / Fax: 718-786-9591
Email: mutualhardware1@nyc.rr.com

ORDER SHEET

Today's Date: _____

Bill to:

Name _____

Address_____

City _____ State _____ Zip _____

Tel: ( )- _____-_____ Fax: ( )-_____-_____

Ship to:

Name _____

Address _____

City _____ State _____ Zip _____

Tel: ( )- _____-_____ Fax: ( )-_____-_____

Email Address: _____

Required Date: _____

Orders are shipped Mon-Fri 8:30am to 3pm excluding holidays. Orders received after 3pm will be shipped on the next business day.

Shipping Method:

__UPS Ground
__UPS 3 Day
__UPS 2 Day
__UPS Next Day
__UPS NDA Saturday
__UPS NDA Early AM
__UPS NDA Saver
UPS Acct# _____

QTY	PRODUCT #	DESCRIPTION / UNIT MEASURE	PRICE PER UNIT	EXTENDED PRICE

Means of Payment: ___Company Check Enclosed for $_____
___Send C.O.D. (add $9.00 handling charge)
___Charge to my credit card
Name on card _____
Card# _____
Exp. Date _____ CVS Code _____
Purchase Order _____

Net $ **(+ $2.00 handling)**	
Shipping	
Total Due	

If you are prepaying your order with a check, please call the office to get a shipping cost on your items so you may submit your payment for the correct amount.

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